

Donations

Donations from Current and Former Staff Members and Students

The Library of Liverpool Hope University welcomes donations of academic books, and good quality fiction, from current and former members of staff and students. Materials donated to the Library need to be:

- Relevant to the teaching and research interests of the University OR good quality fiction suitable for inclusion in the Library's leisure reading collections
- In excellent condition
- Current in the case of academic books (e.g. the most recent edition) unless there are special reasons for accepting an older variant

Please contact the relevant [Subject Librarian](#) to discuss your donation. Staff on the Library Help Point can only accept donations which have been authorised in advance by the Subject Librarian concerned. Larger donations must, in addition, be approved in advance by the Director of Library Services. If the Library subsequently finds donated books are unsuitable for any reason, or they duplicate existing stock, the University reserves the right to dispose of donated books: this may be via:

- Book sales
- Book recycling
- Book Giveaway schemes offering students books to mitigate their living costs

Income generated from the re-sale of books will be used to support the future activities of Liverpool Hope University Libraries, or donated to the University's charity [Global Hope](#).

Books donated by former members of staff and students will in most circumstances not have commemorative plates placed in them, but in special circumstances this could happen, for example if this is requested by bereaved family members. Internal donations will not normally be kept as a discrete sub-collection: instead books will be integrated into the main collection arranged by subject.

Book Giveaway

The library will conduct regular book giveaways to students. Any items donated during the giveaways and up to one week after, or at the end of the academic year, at the specified donations points, will exclusively be offered to students for free. Any items donated outside of these times will be processed through the standard donations policy unless specifically stated otherwise by the donor.

Donations to Special Collections

Special rules apply to offers of donations to the Library's Archives and Special Collections resource. Potential donors should contact Karen Backhouse, the [Special Collections Librarian](#).